

## CHILD SAFETY REPORTING PROCESS

WHO CAN REPORT?	<ul> <li>Any breach of</li> <li>Any breach of</li> <li>Any child safet</li> </ul>	STAFF MEMBER/ VOLUNTEER	Conduct I Safety
HOW?	Face-to-face verbal	report, letter, e-mail, tele	phone call, meeting
WHO TO?	Nominated Club Child Safety Officer and/ or the Executive Director, TV		
WHAT HAPPENS NEXT?	<ul> <li>The Child Safety Officers will:</li> <li>Offer support to the child, the parents, the person who reports and the alleged person including staff member or volunteer</li> <li>Initiate internal processes to ensure the safety of the child, clarify the nature of the complaint and commence assessment process</li> <li>Decide in accordance with legal requirements and TV's Child Safety Policy, whether the matter should/must be reported to the Police or Child Protection and make a report as soon as possible.</li> </ul>		
OUTCOME	volunteers, parents	linary process, outcome d and child notified of outc procedures updated where	ome of investigation,